DOST Special Order No. 0 0 4 4
Series of 2018

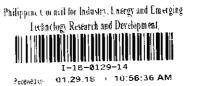**SUBJECT: CY 2018 Prescribed Salary Rates for DOST Grants-in-Aid (GIA) Personnel**

In the interest of service and in view of the need to attract and retain competent and committed personnel for the effective and efficient project implementation, the salary rates of Grants-in-Aid (GIA) personnel is hereby revised as shown in Annex A for implementation effective **03 January 2018**, subject to availability of project funds and government accounting and·auditing rules and regulations.

Adoption of the revised salary rates for DOST-GIA Personnel is further subject to compliance to the following guidelines:

1. New and ongoing approved programs/projects shall be allowed to realign their budgets to meet the requirement of the salary adjustment. However, no additional funding shall be provided and upgrading of position title shall not be allowed.

2. Consistent with the DOST-GIA guidelines, reprogramming of the allotment for expense item(s) shall be approved by the concerned Program/Project Leaders, provided there is no creation of new items. Copy of the amended line-item budget shall be submitted to the Office of the Undersecretary for R&D.

3. For ongoing programs/projects with insufficient budget, the new rates may be adopted on staggered basis or during project renewal where funds for this purpose shall be provided.

4. Existing contract of services of DOST-GIA personnel should be amended to comply with the new salary rates if project funds are sufficient and position titles must be in accordance with the DOST Qualification Standards issued through S.O. No. 508 dated July 24, 2013.

For guidance.

FORTUNATO T. DE LA PEÑA
Secretary

PRESCRIBED SALARY RATE FOR DOST-GIA PERSONNEL
(Effective January 3, 2018)

	POSITION TITLE	Salary Grade	Monthly Rate of Personnel
1	Laborer I	1	12,612.00
2	Utility Worker I	1	12,612.00
3	Laboratory Aide I	2	13,440.00
4	Clerk	3	14,296.80
5	Driver I	3	14,296.80
6	Laborer II	3	14,296.80
7	Clerk II	4	15,208.80
8	Driver II	4	15,208.80
9	Laboratory Aide II	4	15,208.80
10	Science Aide	4	15,208.80
11	Agricultural Technician I	6	17,208.00
12	Clerk III	6	17,208.00
13	Labor Foreman	6	17,208.00
14	Laboratory Technician I	6	17,208.00
15	Utility Foreman	6	17,208.00
16	Computer Operator I	7	18,304.80
17	Agricultural Technician II	8	19,538.40
18	Clerk IV	8	19,538.40
19	Labor General Foreman	8	19,538.40
20	Laboratory Inspector I	8	19,538.40
21	Laboratory Technician II	8	19,538.40
22	Project Development Assistant	8	19,538.40
23	Project Assistant I	8	19,538.40
24	Computer Operator II	9	20,967.60
25	Science Research Assistant	9	20,967.60
26	Laboratory Inspector II	10	22,461.60
27	Project Assistant II	10	22,461.60
28	Computer Maintenance Technologist I	11	24,214.80
29	Computer Programmer I	11	24,214.80
30	Data Entry Machine Operator III	11	24,214.80
31	Information Officer I	11	24,214.80
32	Science Research Analyst	11	24,214.80
33	Project Evaluation Officer I	11	24,214.80
34	Project Development Officer I	11	24,214.80
35	Computer Operator III	12	26,578.80
36	Project Assistant III	12	26,578.80
37	University Research Associate I	12	26,578.80
38	Science Research Specialist I	13	29,068.80
39	Computer Operator IV	14	31,792.80

	POSITION TITLE	Salary Grade	Monthly Rate of Personnel
40	Information Systems Researcher II	14	31,792.80
41	Project Assistant IV	14	31,792.80
42	University Research Associate II	14	31,792.80
43	Computer Maintenance Technologist II	15	34,812.00
44	Computer Programmer II	15	34,812.00
45	Information Officer II	15	34,812.00
46	Project Evaluation Officer II	15	34,812.00
47	Project Development Officer II	15	34,812.00
48	Information Systems Analyst II	16	38,118.00
49	Science Research Specialist II	16	38,118.00
50	University Researcher I	16	38,118.00
51	Computer Maintenance Technologist III	17	41,737.20
52	Computer Programmer III	18	45,702.00
53	Information Officer III	18	45,702.00
54	Project Development Officer III	18	45,702.00
55	Project Evaluation Officer III	18	45,702.00
56	University Researcher II	18	45,702.00
57	Information Technology Officer I	19	50,518.80
58	Senior Science Research Specialist	19	50,518.80
59	Project Officer I	20	56,444.40
60	University Researcher III	20	56,444.40
61	Project Officer II	21	63,064.80
62	Information Officer IV	22	70,460.40
63	Info. Technology Officer II	22	70,460.40
64	Project Officer III	22	70,460.40
65	Project Evaluation Officer IV	22	70,460.40
66	Project Development Officer IV	22	70,460.40
67	Supervising Science Research Specialist	22	70,460.40
68	University Researcher IV	22	70,460.40
69	Project Officer IV	23	78,724.80
70	Chief SRS	24	87,958.80
71	Project Officer V	24	87,958.80
72	University Researcher V	24	87,958.80

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Adoption of the revised salary rates for DOST-GIA Personnel is further subject to compliance to the following guidelines:

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For guidance.

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Secretary