



January 8, 2018

PCIEERD Special Order No. 2018-004
Series of 2018

**SUBJECT: Authority to Render and Pay Honoraria/Overtime for
Permanent Personnel**

In the interest of service, permanent personnel are hereby authorized to be paid the extra/overtime services rendered beyond their normal workload from **01 January 2018** to **31 December 2018**.

Payment of honoraria/overtime will be subject to the PCIEERD A.O. No. 2017-056 dated 09 May 2017, submission of approved request to render overtime, and corresponding accomplishment reports which are beyond the normal workload.

Payment of honoraria/overtime will either be through the Compensatory Time-Off (CTO) or Cash Payment subject to the availability of funds. Said entitlement shall be computed on an hourly basis in accordance with the National Budget Circular No. 410 dated April 28, 1989 and based on the monthly basic salary but shall not exceed 50% of their salaries, chargeable against PCIEERD regular funds subject to the usual accounting and auditing rules and regulations.

This order shall take effect on 01 January 2018, supersedes all issuances inconsistent herewith and shall remain in force until 31 December 2018.

Raul C. Sabularse
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Deputy Executive Director and
Officer-In-Charge, PCIEERD

